

Sealed offers are invited from enlisted binding vendors of Saraswaty Press Ltd for in-house binding work of Wire-O flip books. The Wire-O flip book will be of standee size 14 inches X 10 inches and base 4.75 inches X 14 inches. The pages of the flip book will be printed in 300 GSM gloss art paper both side. Number of pages in each flip book will be 25 sheets, 26 sheets and 25 sheets respectively. Total quantity will be 1,20,200 pieces in each variety.

Scope of work:

1. The binding work has to be done in-house with in unit 1 and unit 2 of SPL.
2. The binder should collect printed sheets from in-house sheetfed machines and will arrange to cut as per specified sizes in cutting machines on its own.
3. Gathering of sheets as per specification.
4. Supply of 32 Oz pulp board required to make the standee and necessary board cutting arrangements.
5. Supply of 90 GSM black Ivory paper.
6. Making of Standee as per specification.
7. Supply of Black 3/4" Wire-O Binds 2:1 Pitch Twin Loop Wire.
8. Wire-O binding of flip book.
9. Making the set of three separate flip books.
10. Packing of the set in self-sealing Plastic packets.
11. Packing of the packets in CFC boxes with proper labelling as per requirement of block level offices throughout West Bengal.
12. The entire work has to be completed within 45 calendar days.

Responsibilities of Saraswaty Press Ltd

1. SPL will arrange for procurement and printing of 300 GSM gloss art board.
2. SPL will provide space, power, required glue, self-sealing plastic packets, CFC Boxes & Box labels.

Dummy of Wire-O flip book with samples of 32 Oz pulp board, 90 GSM black Ivory paper and Wire-O Binds can be seen at Purchase Department of SPL. Any material deviation from the specifications and delay in execution will result in cancellation of work order and financial penalty in the magnitude of cost of raw materials damaged.

Interested and eligible Bidders may submit Bids in sealed envelope addressing the Purchase Committee within 31st March'2022, 4:00 pm. at the registered office of Saraswaty Press Ltd, 11, B. T. Road, Kolkata 700056. The bidders should submit samples of 32 Oz pulp board, Wire-O Binds and black ivory paper along with the financial bid. Bids will be opened on the same day on 5:00 pm. The work will be assigned to L1 bidder subject to technical and financial capacity of the bidder. SPL reserves the right to accept or reject any or all Bids at its own discretion.